

BROOMHAUGH & RIDING PARISH COUNCIL

Dear Councillor

I hereby give you notice that the next meeting and the Annual General Meeting of the Parish Council will be held in **Church Cottage**, Church Lane.

On Monday 11th May at 7.45 p.m.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Cllr. Oliver will be available from 7.15 pm and members of the public may put questions to the Council from 7.30-7.45 pm

Dated: 6th May 2026

Catherine Harrison, Parish Clerk

AGENDA

1. **Apologies for Absence**
2. **Election of Chair and Vice-Chair**
Chair to sign Declaration of Acceptance of Office for the position.
3. **Declaration of Interests**
To receive: disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
4. **Delegation of responsibilities**
To review and update: the current list of responsibilities delegated to individual councillors (Paper A).
5. **Standing Orders/Financial Regulations/Code of Conduct**
To receive: for review and re-adoption:
 - Standing Orders (Paper B)
 - Financial Regulations (Paper C)
 - Code of Conduct (Paper D)
6. **Dates of Future Meetings**
To receive: for approval, the future meeting dates of the Council (Paper E).
7. **Minutes**
To resolve: that the minutes of the Council meeting held on 13th April 2026 be signed as a correct record (Paper F).
8. **Matters Arising**
To report: on matters arising from the previous meeting, excluding those included elsewhere on the agenda.
 - (i) *Minute 26/51(i) – Play Park Fundraising.* To receive: a paper outlining what children in the village think of the play park (Paper G);
 - (ii) *Minute 26/58(ii) – Replacement of planters on Marchburn Lane bridge.* Update from the Clerk.
9. **County Councillor Report**
To receive: a report on matters of interest relating to the village.
10. **Speed Reduction Measures**
To receive: details of a scheme for additional road markings at the entrances to the village. Also, a statement prepared by Cllr. Ayre which is to be circulated in the next newsletter and displayed on the website (Papers Hi & Hii).
11. **The Nick**
To receive: a request from the Sandy Bank Residents' Association to enter into a Deed of Easement which would give a formal, written agreement setting out residents' right of motor vehicle access across The Nick and which would clearly define the maintenance responsibilities of both parties (Paper I).

12. **Climate Change**
To note: any current issues.
13. **Finance**
 - a) *Annual Governance and Accountability Return for 2025/2026*
 - (i) To receive and note the report from the Internal Auditor, Mrs Margaret Weatherley (Paper Ji);
 - (ii) To approve: the Annual Governance Statement (Paper Jii)
 - (iii) To approve the draft annual accounts for 2025/2026 (Paper Jiii)
 - (iv) To approve the Accounting Statement and Explanation of Variances (Paper Jiv)
 - (v) To note: that the Dates for the Exercise of Electors' Rights to view the accounts will be from Wednesday 3rd June until Tuesday 14th July.
 - b) *Insurance*
To note: the insurance premium for 2026/27 and to decide whether to enter into a 3-year agreement.
 - c) *Monthly Accounts*
To receive for approval:
 - (i) a summary of payments for authorisation and the bank reconciliation (Paper Ki);
 - (ii) an overall review of current budget spending (Papers Kii);
14. **General Village Maintenance**
 - (i) Handyman. To note: the handyman's work in April;
 - (ii) Any other matters.
15. **Planning**
Planning applications received and decisions made by Northumberland County Council:
 - (i) To report: that no new planning application are under consideration:
 - (ii) To report: that no planning applications have been granted permission:
 - (iii) To note: that a site visit will be held to consider the application for a new dwelling (25/03877/FUL – Land north of Old Tavern) and a final decision will be taken at the West Area planning committee on Tuesday 12th May.
16. **Correspondence**
To consider: any correspondence issues not covered elsewhere on the agenda.
17. **Minor Matters**
 - (i) Annual Parish Meeting – Thursday 14th May. To agree on a donation to the Natural History Society of Northumbria;
 - (ii) Balsam Bashing.
18. **Date of Future Meeting**
To resolve that the next meeting of the Parish Council should be held on Monday 8th June 2026.
19. **Confidential Matters:** Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following items:
 1. To consider: legal issues relating to the Tennis Club lease;
 2. To review: a possible renewable energy project.

Correspondence:

- Issues with parked vans at Broomhaugh / request for solid white line across entrance road
- Play Park operating hours request
- Tennis Club – parking issues

Dates for the Diary

ANNUAL PARISH MEETING – 7 pm, Thursday 14th May, Parish Hall